



**To all Members of the Audit and Standards Committee**

A meeting of the **Audit and Standards Committee** will be held in the **Warren Room, Lewes House, 32 High Street, Lewes** on **Monday, 24 June 2013** at **3.30pm** which you are requested to attend.

The venue for this meeting is wheelchair accessible and has an induction loop to help people who are hearing impaired.

14 June 2013

Catherine Knight  
Corporate Head - Legal and Democratic  
Services

**Agenda**

- 1 Minutes**  
To approve the Minutes of the meeting held on 18 March 2013 (copy previously circulated)
- 2 Apologies for Absence/ Declaration of Substitute Councillors**
- 3 Disclosure by councillors of personal interests in matters on the Agenda, the nature of any interest and whether the councillor regards the interest as prejudicial under the terms of the Code of Conduct**
- 4 Items which the Chair of the meeting is of the opinion should be considered as a matter of urgency by reason of special circumstances as defined in Section 100B(4)(b) of the Local Government Act 1972**
- 5 To deal with written questions from councillors pursuant to Council Procedure Rule 11.3 (page D8 of the Constitution)**
- 6 Strategic Partnership Governance**

To consider the Report of the Head of Audit and Performance (Report No 103/13)

**Attached Documents:**

[Strategic Partnership Governance - Report](#)

**7 LDC - Code of Corporate Governance Update**

To consider the Report of the Head of Audit and Performance (Report No 104/13)

**Attached Documents:**

[LDC - Code of Corporate Governance Update - Report and Appendices](#)

**8 Newhaven Enterprise Centre - Occupancy Rates, Arrivals and Waiting Lists**

To consider the Report of the Head of Audit and Performance (Report No 105/13)

**Attached Documents:**

[Newhaven Enterprise Centre - Occupancy Rates, Arrivals and Waiting Lists - Report](#)

**9 Interim Report on the Council's Systems of Internal Control 2013/14**

To consider the Report of the Head of Audit and Performance (Report No 106/13)

**Attached Documents:**

[Interim Report on the Council's Systems of Internal Control 2013/14 - Report](#)

**10 Annual Report on Internal Audit Performance and Effectiveness 2012/13**

To consider the Report of the Head of Audit and Performance (Report No 107/13)

**Attached Documents:**

[Annual Report on Internal Audit Performance and Effectiveness 2012/13 - Report](#)

**11 Annual Report on the Council's Systems of Internal Control 2013/14**

To consider the Report of the Head of Audit and Performance (Report No 108/13)

**Attached Documents:**

[Annual Report on the Council's Systems of Internal Control 2013/14 - Report](#)

**12 Treasury Management**

To consider the Report of the Director of Finance (Report No 109/13)

**Attached Documents:**

[Treasury Management - Report and Appendix](#)

**13 Annual Financial Report 2012/13**

To consider the Report of the Director of Finance (Report No 110/13)

**Attached Documents:**

[Annual Financial Report 2012/13 - Report](#)

## **9 Date of Next Meeting**

A meeting has been scheduled for Monday, 23 September 2013 at 3.30pm in the Warren Room, Lewes House, 32 High Street, Lewes

For further information about items appearing on this Agenda, please contact Abi Blanshard at Lewes House, 32 High Street, Lewes, East Sussex, BN7 2LX. Telephone Lewes (01273) 484201.

### **Distribution:**

Councillors I Eiloart (Chair), M P Chartier, S J Gauntlett, J V Harris, E E J Russell and C Sugarman

### **Appointed Substitute Councillors:**

Councillors B Allen, P A Howson, E C Merry and S J Osborne

*(Members of the Committee who are unable to attend this meeting or find a substitute councillor to attend on their behalf should notify Abi Blanshard, Committee Officer at [abi.blanshard@lewes.gov.uk](mailto:abi.blanshard@lewes.gov.uk).*

*Substitutes should first be sought from the appointed list above. Other councillors may substitute on the Audit and Standards Committee providing they are not a member of the Cabinet)*